



48th Annual Insurance Tax Conference

Las Vegas, NV – November 9 - 10, 2023

On-Site Registration Form – Conference Registration \$749.00 (please print clearly)

**Please attach a copy of your business card if you have one on hand*

NAME: _____

TITLE: _____

COMPANY: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

LICENSE TYPE: _____

PROFESSIONAL DESIGNATION: _____

Is your company a member of ITC? Yes No

If no, there is a \$300 membership fee that must be paid when registering for the conference.

CREDIT CARD NUMBER: _____

CREDIT CARD TYPE (*please select one*):

VISA

MASTERCARD

AMERICAN EXPRESS

DISCOVER

SECURITY CODE: _____ EXPIRATION DATE: _____

BILLING ADDRESS (*if different than above*): _____

SIGNATURE: _____



ITC ATTENDEE CONDUCT GUIDELINES

Purpose & Scope

The purpose of ITC's Annual Insurance Tax Conference and related activities (the "Conference") is to promote the association of ITC Members, advance the common interests of insurance tax professionals, participate in educational programming, establish professional relationships with industry colleagues, and create a forum for the presentation and discussion of new and ongoing issues of importance to the industry.

To further these purposes, and to ensure ITC fulfills its obligations to host facilities and exhibitors, as well as to protect its members, guests, volunteers, and speakers, (the "Attendees"), ITC has adopted these Attendee Conduct Guidelines (the "Guidelines"). By being admitted to the Conference, Attendees agree to abide by these Guidelines. The Guidelines shall apply in all areas rented by ITC for the Conference, as well as Conference-related events at off-site locations and social media relating to ITC and the Conference.

General Guidelines

1. Attendees shall at all times conduct themselves with integrity, courtesy, professionalism, and respect for others.
2. Attendees shall not engage in conduct that is insulting, intimidating, defamatory, harassing, or that creates an unduly hostile and inflammatory atmosphere.
3. Disruptions that interfere with the Conference or distract from the purposes of the Conference are not permitted.
4. Attendees shall not engage in any activity that is dangerous, illegal, indecent, obscene, lewd, or immoral according to community standards.
5. Displays, protests, demonstrations, or vigils of any nature not sanctioned by ITC are prohibited.
6. Solicitation, distribution of literature, and other outreach activities are prohibited without the express written permission of ITC.
7. Registered Conference attendees may not transfer their conference badge to any other individual.
8. Smoking, including e-cigarettes, vape pens, or other vaping products, is prohibited at the Conference. Smoking may be permitted in designated, outside areas.
9. No person shall engage in any activity that violates any applicable local, state, or federal law, including, but not limited to, antitrust laws.

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Anti-Harassment

It is ITC's policy to maintain for all Attendees a safe and professional environment free of harassment. To that end, ITC strictly prohibits harassment and does not tolerate harassment of any person on the basis of race, color, religion, sex, national origin/ancestry status, sexual orientation, gender identity and/or gender expression, disability (mental or physical), age, and any other protected status under federal, state, and local law.

ITC's position on harassment is one of "Zero Tolerance." ITC does not tolerate harassment in any form, including, but not limited to, the following:

- Verbal conduct, such as comments, jokes, or insults related to a person's protected status, epithets or slurs, sexual propositions, repeated requests for dates, or statements about others, even outside of their presence, of a sexual nature;
- Non-verbal conduct, such as stalking, leering, gestures or sounds, deliberate intimidation, harassing photography or recording, sustained disruption of talks or other events, or display of images, posters, signs, slogans, or websites;
- Physical conduct, such as unwelcome touching, hugging or kissing, pinching, brushing of the body, coerced sexual acts, assault, or battery; and/or
- Textual or electronic conduct, such as the use of offensive or unwelcome language, harassment, cyber stalking, or threats via all forms of electronic communication (including, without limitation, electronic mail, text messages, blogs, instant messages, and social network websites like *Facebook* and *Twitter*).

If you are being harassed, notice that someone else is being harassed, or have any other concerns, please contact a member of ITC's staff immediately. ITC staff can be identified as they'll be wearing branded clothing and/or badges.

Enforcement

ITC reserves the right to eject from the Conference any individual or company who violates these Guidelines or otherwise acts in a manner inconsistent with the purpose of the Conference. In the case of ejection from the Conference, registration fees shall not be refunded. Any decision made by ITC regarding violation of these Guidelines or ejection from the Conference shall be at the sole discretion of ITC's President and shall be final. ITC reserves the right to grant exceptions to these Guidelines in extraordinary circumstances, and the decision to do so shall not constitute a waiver of the future applicability of any rule. These Guidelines may be amended from time-to-time with reasonable notice to Attendees.

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Acknowledgment

I attest that I have read the foregoing Guidelines, that I agree to abide by the requirements therein, as provided therein. I warrant that I am at least 18 years of age, that I am competent in my own name insofar as these Guidelines are concerned, and that I have the full right and authority to make the agreements and grant the consents provided for herein.

Attendee Signature:

Date:

Questions about these guidelines or notices of violation should be directed to Sandy Reynolds, ITC Executive Director, 773-598-8575, sandy@insurancetaxconference.org.



Image Consent & Release

As a condition of my admission to the Conference, I consent to the use of my image, likeness, appearance, name, and voice (hereinafter, "Image") by ITC and its officers, employee, agents, successors, and assigns in promotional and marketing materials for the benefit of ITC and otherwise agree as follows:

1. I consent to the use of my Image by ITC in promotional and marketing materials for the benefit of ITC, including, but not limited to, any website or social media account operated, managed, or maintained by ITC, any publication, magazine, brochure, newsletter, catalogs, presentation, or advertisement created or commissioned by ITC, and any similar materials created or commissioned by ITC.
2. I consent to the use of all Images taken or commissioned by ITC during my attendance at the Conference, including, without limitation, photographs, audio recordings, video recordings, and similar images taken in the course of my attendance at the Conference, at all times both during and after my attendance at the Conference.
3. I WAIVE ANY RIGHT TO INSPECT OR APPROVE FINISHED PHOTOGRAPHS OR RECORDINGS AND ALL CLAIMS TO COMPENSATION OR DAMAGES BASED ON THE USE OF MY IMAGE BY ITC FOR THE BENEFIT OF ITC.
5. I understand that this consent is perpetual, that I may not revoke it, and that it is binding on me and my heirs and assigns, and that I will not receive compensation for the use of my Image by ITC for commercial and fundraising purposes.

Acknowledgment

I attest that I have read the foregoing Consent and Release, that I agree to abide by the requirements therein, as provided therein. I warrant that I am at least 18 years of age, that I am competent in my own name insofar as these Consent and Release are concerned, and that I have the full right and authority to make the agreements and grant the consents provided for herein.

Attendee Signature:

Date:

Questions about these guidelines or notices of violation should be directed to Sandy Reynolds, ITC Executive Director, 773-598-8575, sandy@insurancetaxconference.org.